

FORMAT – 1

FROM ADDRESS: (In Block Letters)

Date :

Sri./Kum.....

S/o / D/o

.....

.....

Mobile No:.....

To

The Executive Director
Karnataka Examinations Authority
Sampige Road
18th Cross, Malleshwaram
Bangalore – 560 012.

Please accept surrender of my seat allotted vide KEA CET 2011 Admission Order No..... Dated as I do not require the same. Accordingly I have surrendered my BE/MBBS/BDS/ISM & H / Architecture seat (underline correct course) allotted in
.....College.

While enclosing copies of my Admission Card and Bank Challan for having paid my fees to KEA, I request entitled refund of fees paid be sent to me by RPAD.

Yours faithfully,

Signature of Candidate

Signature of Parent

FORMAT – 2

FROM ADDRESS: (In Block Letters)

Date :

Sri./Kum.....

S/o / D/o

.....

.....

Mobile No:.....

To

The Executive Director
Karnataka Examinations Authority
Sampige Road
18th Cross, Malleshwaram
Bangalore – 560 012.

I have surrendered seat allotted to me vide KEA CET 2011 admission order number dated on and KEA have accepted the same and refunded me Rs..... being percentage of the fees paid by me.

As I have surrendered the CET-2011 seat allotted to me, While enclosing copies of my Admission Card and Bank Challan for having paid my fees to KEA, I request entitled refund of fees paid be sent to me by RPAD.

Yours faithfully,

Signature of Candidate

Signature of Parent